



	<p><b>M Stratford / M Heywood</b> <span style="float: right;"><b>Carried</b></span></p> <ul style="list-style-type: none"> <li>● With Richie leaving, Carin to be appointed Chair, and Roger appointed Deputy of the Community Development Sub Committee</li> <li>● With Ray leaving, Miles appointed Deputy of the HR/Curriculum Sub-Committee</li> </ul>
<b>BOARD SELF REVIEW</b>	<ul style="list-style-type: none"> <li>● Training undertaken/booked: <ul style="list-style-type: none"> <li>○ Nil</li> </ul> </li> </ul>
<b>ADMINISTRATION</b>	<p>Minutes of the previous meeting 25 May 2022 as circulated</p> <p><b>Moved that these are a true and correct record</b></p> <p><b>M Stratford / M Heywood</b> <span style="float: right;"><b>Carried</b></span></p>
<b>MATTERS ARISING</b>	<ul style="list-style-type: none"> <li>● Any action list items not already closed or on meeting agenda <ul style="list-style-type: none"> <li>○ None noted</li> </ul> </li> </ul>
<b>PRINCIPAL'S REPORT</b>	<p><b>Principal's June report to the board</b></p> <ul style="list-style-type: none"> <li>● Summary of the Principals' report including reports on the following was tabled as read and accepted:</li> <li>● Visit by Minister Hipkins largely to see SIEP projects <ul style="list-style-type: none"> <li>○ Student Achievement stocktake</li> <li>○ PI Achievement</li> <li>○ ERO Evaluative update</li> <li>○ Tutor report pilot</li> <li>○ Principal's Conference Report</li> <li>○ Senior Ball</li> <li>○ Distinguished Alumni Awards</li> </ul> </li> <li>● EOTC Approvals for overnight Trips: <ul style="list-style-type: none"> <li>○ Senior Underwater Hockey Tauranga 1 – 3 July</li> <li>○ Y13OED Waikaremoana Great Walk 15 – 18 August</li> <li>○ Boys 1<sup>st</sup> XI Football Tutukaka 29 August – 1 September</li> <li>○ Girls 1<sup>st</sup> XI Football Taupo 28 August – 2 September</li> <li>○ 1<sup>st</sup> XI Girls Hockey Nelson 28 August – 2 September</li> <li>○ 1<sup>st</sup> XI Boys Hockey Palmerston North 28 August – 2 September</li> <li>○ Premier Netball Team Flat Bush 28 August – 2 September</li> <li>○ Senior Ball – 25<sup>th</sup> June</li> <li>○ Robust discussion around Priorities of the Risks/Potential Losses; the list is in no particular order. Iva has provided assurances that all RAMs forms are fully reviewed, and risks properly considered. Iva to provide document from Principal's conference on EOTC trips.</li> </ul> </li> <li>● Student Representative Report <p>Zachary Wight presented his verbal report to the board noting the following:</p> <ul style="list-style-type: none"> <li>○ Ball – big excitement; accepting of Covid tests.</li> <li>○ Mid-winter Christmas was an amazing event with large turnout. <ul style="list-style-type: none"> <li>▪ Approx. \$5k profit from event.</li> </ul> </li> <li>○ HC 3<sup>rd</sup> in Auckland Squash tournament.</li> <li>○ Captains meeting – to try and have school students attending and supporting other sports/school events.</li> <li>○ Pride week – big opportunities.</li> <li>○ Raised concerns/issues about state of toilets; look at non-binary toilets <ul style="list-style-type: none"> <li>▪ Board acknowledged this concern and will consider in future property development plans</li> </ul> </li> </ul> </li> </ul>

	<p><b>Moved that the Principal’s report as tabled be accepted including the student representative report be accepted.</b>  <b>I Ropati / M Stratford</b> <b>Carried</b></p> <p><b>Moved that the EOTC overnight trips be accepted</b>  <b>I Ropati / M Stratford</b> <b>Carried</b></p>
<p><b>SUB-COMMITTEE REPORTS</b></p>	<p><b>Community Development Office &amp; International – 8 June 2022</b>                  The minutes of the CDO/International meeting held on 8 June meeting as circulated for approval.</p> <p><b>Moved that the minutes of the CDO/International meeting held on 8 June be accepted</b>  <b>C Newbould / R Gribble</b> <b>Carried</b></p>
	<p><b>HR/Curriculum – 14 June 2022</b>                  The meeting of the HR/Curriculum held on 14 June welcomed James Thomas from the New Zealand Teachers Council to speak on the Principals Professional Growth Cycle and the changes ahead.</p> <p>The following items were tabled for approval:</p> <ul style="list-style-type: none"> <li>● Principal’s staffing report summary</li> <li>● Banking staffing report summary</li> <li>● Support staff wellbeing</li> <li>● PGC/PLD</li> </ul> <p><b>Moved that the Principal’s report including tabled items be accepted</b>  <b>M Heywood / Z Wight</b> <b>Carried</b></p>
	<p><b>Finance Meeting held on 16 June 2022</b></p> <ul style="list-style-type: none"> <li>● The Finance minutes for 16 June 2022 tabled noting April 2022 surplus is \$212,173. Working capital surplus \$379,138.</li> </ul> <p><b>Moved that the Finance minutes and draft financial Reports for April 2022 including payments from 1/4/22 to 30/4/22 totalling \$897,291 be accepted</b>  <b>R Gribble / R Tosh</b> <b>Carried</b></p> <p>Following adjustments were agreed to be made to the Finance Procedure as presented</p> <ul style="list-style-type: none"> <li>● With amending 4 - to remove /or</li> <li>● With amending 3 – to Principal and either PM or FCC</li> <li>● Level 4 – Remove the “Level 4” from first line.</li> </ul> <p><b>Moved that the Finance procedure be recommended to the Board with amendment of above to bullet points.</b>  <b>R Gribble / R Tosh</b> <b>Carried</b></p> <ul style="list-style-type: none"> <li>● The following Trust Funding Applications are recommended as follows for the full board:</li> </ul> <p>Move that an application to <b>Howick Club</b> be approved                  For accommodation for Underwater Hockey                  Vendor: Pacific Park Christian Holiday Camp                  \$607.83 exc. GST</p> <p><b>R Gribble / M Heywood</b> <b>Carried</b></p>

	<p>Move that an application Four Winds Foundation be approved For accommodation for Football at the winter tournament Vendor: Tutukaka Holiday Park \$2,643.48 exc. GST <b>R Gribble / M Heywood</b> <b>Carried</b></p> <p>Move that an application Trillian Trust be approved For accommodation for Boys Hockey at the winter tournament Vendor: Big 5 Motel \$6,521.74 exc. GST <b>R Gribble / M Heywood</b> <b>Carried</b></p>
	<p><b>Property and Health and Safety Meeting held on 16 June 2022</b></p> <ul style="list-style-type: none"> <li>● Somerville Satellite School design drawings distributed to committee. MOE visited and consent is due to be lodged by the end of the month. Carpark is unlikely to be finished until December.</li> <li>● Minister Hipkins visited the school and was shown the CDO building and bus bay.</li> </ul> <p><b>Moved that the Property and Health and Safety Minutes be accepted</b> <b>R Tosh / Z Wight</b> <b>Carried</b></p>
<p><b>GENERAL BUSINESS</b></p>	<ul style="list-style-type: none"> <li>● Consultant for Principal appointment</li> <li>● Appointing Edsol as Consultant</li> <li>● Moved: M Stratford Seconded: M Heywood</li> <li>● Include in the Budget of \$15k for Principal Secondment costs.</li> <li>● Going forward the Health and Safety Report to be upgraded to comply with the H&amp;S Act, including Incident reporting.</li> </ul>
<p><b>PUBLIC EXCLUDED BUSINESS</b></p>	<p>Moved into committee 8.46 pm</p> <p>Moved out of committee 8.51 pm</p>
<p><b>MEETING CLOSED</b></p>	<p>8:53 pm with a closing karakia</p>
<p><b>NEXT MEETING</b></p>	<p>17 August 2022</p>

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
**Presiding Member**

ACTION ITEMS	TO ACTION	DUE DATE	COMPLETED
<ul style="list-style-type: none"> <li>● Confirm process around those wanting to have hard copy to complete.</li> <li>● Do we need to notify the community that we will be providing the third party with school database?</li> <li>● Who will be the designated staff member for the Staff and Parent elections?</li> <li>● Going forward the Health and Safety Report to be upgraded to comply with the H&amp;S Act, including Incident reporting.</li> </ul>	<p>LM</p> <p>LM</p> <p>LM</p> <p>Mike Stangan</p>		