

**Meeting:** Howick College Board Meeting  
**Date:** Wednesday 8 December 2021 6.00pm  
**Venue:** Zoom meeting (Covid – Traffic light red)

Item	Time	Agenda Item	Presenter
1.	6.00pm	<b>Start of business</b> <ul style="list-style-type: none"> <li>Welcome to all board members</li> <li>Apologies</li> <li>Quorum</li> </ul>	<b>Presiding Member</b>
2.	5 min	<b>Governance</b> <ul style="list-style-type: none"> <li>Conflicts of Interest</li> </ul>	<b>Presiding Member</b>
3.	5 min	<b>Board Self Review</b> <ul style="list-style-type: none"> <li>Training Undertaken/Booked</li> </ul>	<b>Presiding Member</b>
4.	30 min	<b>Strategy</b> <ul style="list-style-type: none"> <li>Budget 2022</li> </ul>	<b>Mike Stanghan</b>
5.	5 min	<b>Administration</b> <ul style="list-style-type: none"> <li>Minutes and updated action list from last meeting 10 November               <ul style="list-style-type: none"> <li>Correction and approval of minutes</li> <li>Confirmation of closed items</li> </ul> </li> </ul>	<b>Presiding Member</b>
6.	5 min	<b>Matters Arising</b> <ul style="list-style-type: none"> <li>Any action list items not already closed or on agenda</li> <li>Any other matters arising from minutes</li> <li>Correspondence</li> </ul>	<b>Presiding Member</b>
7.	20 min	<b>Principals' Report</b> <ul style="list-style-type: none"> <li>Summary of Principals' report</li> <li>Staff wellbeing</li> <li>Draft Annual Plan 2022</li> <li>EOTC overnight trips 2022 for approval</li> <li>Student Trustee Report</li> </ul>	<b>I Ropati</b>  <b>L Alsabak</b>
8.	30 min	<b>Sub-Committee Reports</b> <ul style="list-style-type: none"> <li>Community Development</li> <li>HR / Curriculum (30 November)</li> <li>Finance (2 December)</li> <li>Property/Health &amp; Safety (2 December)</li> </ul>	<b>R Gray</b> <b>M Heywood</b> <b>R Gribble</b> <b>R Tosh</b>
9.	20 min	<b>General Business</b> <ul style="list-style-type: none"> <li>Community Survey</li> </ul>	<b>Presiding Member</b>
10.	5 min	<b>Public excluded business</b> <ul style="list-style-type: none"> <li>Any matters</li> </ul>	<b>I Ropati</b>