

26 April 2024

Dear Parents, Caregivers, and Students,

**Re: Term 2 Expectations – Uniform, Attendance and Mobile Phones**

As we prepare for the upcoming school term, I would like to remind everyone of our expectations regarding uniform and grooming requirements, attendance, and mobile phone use. These guidelines are not new to our students or our community as they have been previously communicated in messages sent home at the end of last year, the beginning of this year, and in the weekly newsletters. In addition, they have been consistently reiterated during house assemblies.

**1. UNIFORM**

*Please note: Uniform regulations apply when travelling to and from school and while at school.*

Our overarching goal is to ensure that the Howick College uniform is worn to a high standard while prioritising the comfort, safety, and well-being of our students. We believe that adherence to our requirements, as stated on [our website](#), will not only improve our community's perception of how our students present themselves in uniform, but it will also foster a greater sense of pride, self-confidence and belonging in our students.

The following are key uniform reminders for winter.

**Shorts:**

- Students who choose to wear shorts **MUST** wear the regulation Howick College charcoal/white pinstripe shorts. Dickies shorts are **NOT** permitted.

**Socks:**

- If wearing shorts with shoes, students **MUST** wear them with either the Howick College charcoal/red stripe knee-high sock (pulled up to the knee) or the Howick College black/red stripe crew sock.

**Skirts:**

- The Howick College skirt options include either a **KNEE LENGTH** skirt (to be worn at knee length) or an **ANKLE LENGTH** skirt.

- Both skirts must be worn with a PLAIN black ankle sock which must be worn ABOVE the ankle. “No show” socks or socks with visible branding are NOT permitted. In winter, students can also choose to wear plain black opaque tights.

#### **Footwear:**

- Sandals MUST have a black leather upper and a supportive back heel strap.
- Shoes are to be black with leather uppers.

#### **Grooming**

- Students are required to be clean shaven unless they have been granted an exemption by their House Deputy Principal for cultural or religious reasons.
- Make-up must be **minimal**.
- Fingernail and toenail polish must be **clear**. Coloured nail polish is NOT permitted.

#### **Accessories:**

- **ONLY singlets may be worn under the Howick College shirt and must NOT be visible. T-shirts and long-sleeved black thermal layers are NOT permitted.**
- **ONLY Howick College jackets are to be worn. Hoodies or puffer jackets are NOT permitted.**

All uniform items can be conveniently purchased through [NZ Uniforms](#).

**Non-regulation items will be confiscated and returned following the [Uniform Process](#).**

## **2. ATTENDANCE**

Student attendance is expected and closely monitored. If your child is unable to attend school, please follow the procedure as shown [here](#).

The daily start times for 2024 are **9:10am from Tuesday to Thursday** and **8:45am on Mondays and Fridays** to allow for assemblies and tutor class.

## **3. MOBILE PHONES**

There has been no change to our cell phone policy for a number of years. That is, we expect students to have their **phones off and in bags during class time**. Please click here to view our [Mobile Phone Process](#). We are currently developing guidelines for student use of mobile phones when not in class and these will be finalised later in term 2.

Thank you for your ongoing support.

Kind regards,

**Dale Burden**

Principal