



APPLICATION TO BE A HOMESTAY FAMILY

Please complete all sections of this form

<p>Primary Caregiver's Name</p> <p>Last Name:</p> <p>First Name:</p>	<p>Secondary Caregiver's Name</p> <p>Last Name:</p> <p>First Name:</p>
Date of birth:	Date of birth:
Address:	
<p>Phone Numbers</p> <p>Home:</p> <p>Mobile:</p> <p>Work Number:</p>	<p>Mobile:</p> <p>Work Number:</p>
Email address:	Email address:
Occupation:	Occupation:
Employer:	Employer:
Bank Account: (For homestay payments)	

Family members:

Total number of household members			
Complete these details for each person living in the home			
Name:	DOB	M/F	Relationship to Hosts

Preferred Placements – Please tick the appropriate boxes

<input type="checkbox"/> 1 student	<input type="checkbox"/> 13 years	<input type="checkbox"/> Male only	<input type="checkbox"/> 1-2 Terms
<input type="checkbox"/> 2 students	<input type="checkbox"/> 14/15 years	<input type="checkbox"/> Female Only	<input type="checkbox"/> 2-3 Terms
<input type="checkbox"/> 3 students	<input type="checkbox"/> 16/17/18 years	<input type="checkbox"/> Gender - no Preference	<input type="checkbox"/> 4 Terms +
	<input type="checkbox"/> Age - no Preference		<input type="checkbox"/> Short stay Groups

Do you wish to host any particular nationality?	
Any other comments or requests?	

Family Interests:

<input type="checkbox"/> Animals	<input type="checkbox"/> Cricket	<input type="checkbox"/> Hockey	<input type="checkbox"/> Rowing	<input type="checkbox"/> Theatre
<input type="checkbox"/> Athletics	<input type="checkbox"/> Cycling	<input type="checkbox"/> Horse Riding	<input type="checkbox"/> Rugby	<input type="checkbox"/> Table Tennis
<input type="checkbox"/> Badminton	<input type="checkbox"/> Dance	<input type="checkbox"/> Mountain Biking	<input type="checkbox"/> Sailing	<input type="checkbox"/> Tennis
<input type="checkbox"/> Beaches	<input type="checkbox"/> Fencing	<input type="checkbox"/> Movies	<input type="checkbox"/> Skiing	<input type="checkbox"/> Touch Rugby
<input type="checkbox"/> Board Games	<input type="checkbox"/> Fishing	<input type="checkbox"/> Netball	<input type="checkbox"/> Snow Boarding	<input type="checkbox"/> Travel
<input type="checkbox"/> Cars	<input type="checkbox"/> Family Outings	<input type="checkbox"/> Outdoors	<input type="checkbox"/> Soccer	<input type="checkbox"/> TV
<input type="checkbox"/> Chess	<input type="checkbox"/> Gardening	<input type="checkbox"/> Photography	<input type="checkbox"/> Swimming	<input type="checkbox"/> Volleyball
<input type="checkbox"/> Church	<input type="checkbox"/> Golf	<input type="checkbox"/> Reading	<input type="checkbox"/> Squash	<input type="checkbox"/> Walking
<input type="checkbox"/> Computers	<input type="checkbox"/> Gymnastics	<input type="checkbox"/> Rock Climbing	<input type="checkbox"/> SUP	<input type="checkbox"/> Water polo
<input type="checkbox"/> Cooking	<input type="checkbox"/> Hiking	<input type="checkbox"/> Rollerblading	<input type="checkbox"/> Surfing	<input type="checkbox"/> Water Sports
Other:				

Your Home Facilities:

Please provide brief details about your home and the bedroom you intend to provide for a student. Please note, we do not allow students to share a room, except for some short-stay group tours.

Total number of bedrooms in your home:	
Total number of bedrooms for students:	
Total number of bathrooms in your home:	

<input type="checkbox"/> Own bedroom	<input type="checkbox"/> Desk	<input type="checkbox"/> Wardrobe/storage	<input type="checkbox"/> Heating	<input type="checkbox"/> Suitable lighting
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Extras:

<input type="checkbox"/> Pool	<input type="checkbox"/> Near Beaches	<input type="checkbox"/> Near Shops
<input type="checkbox"/> Garden	<input type="checkbox"/> Boat/jetski	<input type="checkbox"/> Piano

<input type="checkbox"/> Wifi – Unlimited	<input type="checkbox"/> Spa Pool	<input type="checkbox"/> Holiday Home
<input type="checkbox"/> Wifi Other	<input type="checkbox"/> Table Tennis	<input type="checkbox"/> Trampoline
<input type="checkbox"/> Pool table	<input type="checkbox"/> Bicycle for student use	<input type="checkbox"/> Other

Pets – Please list all pets and whether they are indoors or outdoors	
Diet – Do you have a special diet? e.g. Gluten free Would you accept a student with a special diet?	Yes/No Yes/No
Religion – Churchgoer Yes/No	
Language - Main language spoken in home? Second language spoken in home?	
Smoke - Do members of your home smoke?	
Has everyone residing in your home, and eligible to be vaccinated, been fully vaccinated for COVID-19?	
Does either host parents go away overnight or for weekends?	
Do both caregivers have a full driver’s license?	
Does any family member have a medical condition the student should know about? Please provide details.	
Do you have any relatives/friends who sometimes stay with you who you have not mentioned above? Please provide details.	

Reasons for offering homestay accommodation:	
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Have you ever hosted for other schools? Please provide details.	
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Transport to School: advise how your student will get to and from school

<input type="checkbox"/> Walking	Mins	<input type="checkbox"/> By Bus	Bus No.	Mins
<input type="checkbox"/> By Car	Mins	Approx. cost of bus per trip: \$		

Details of an emergency contact outside of your household:

Full Name:	Relationship:
Address:	Email:
Home No:	Mobile No:

Family Profile: (please write an introduction to your family that the prospective student’s family will read)

PART 2

Photos – We require 3 photos (.jpeg or .png file) which will also be held on file and sent, as part of your family profile, to a new student.

1. The outside of your home
2. The student’s bedroom
3. Your family members

Please send digital copies as an attachment to: nele.meers@howick.school.nz

TERMS AND CONDITIONS

Thank you for offering to become a homestay for International students attending Howick College. Attached you can find our ‘Homestay Carer Agreement’. Please carefully read the terms and conditions and let us know if you have any questions.

I am happy for my details (name, address, phone number and email address) to be shared with other Howick College Homestay families:

Yes **No**

I/We acknowledge that the above information is true and correct

Signature – Homestay caregiver(s):

Printed Name:

Date:

Thank you for taking the time to complete the Application Form

A few points to note before submitting your forms:

- Every person living in your home (or someone who regularly stays overnight in your home) who is 18 years of age or over must submit a police vetting form.
- Being a homestay family should not be relied upon as a constant source of income. Students come for short or long stays and when one leaves, we may not be able to place a student with you again immediately.
- Homestay payments should be considered more of a reimbursement for costs associated with having an additional person in your family rather than an additional source of income.
- We are generally only able to accept homestay families who are within a reasonable distance from Howick College. This is because students like to be able to easily get to and from school and to meet their friends at weekends and after school.

PLEASE USE THE CHECKLIST ON THE FOLLOWING PAGE TO ENSURE YOU HAVE NOT FORGOTTEN ANYTHING



HOMESTAY APPLICATION CHECKLIST

Please check that you have completed all forms and processes listed below:

Application to be a Homestay form filled in and signed

Homestay Caregiver Agreement - read and understood

Homestay Carer Guidebook – read and understood

3 Photos provided to the school in electronic format

Police Vetting forms – Section 2 & 3 filled in for each family member 18 or over

2 Forms of ID (one photographic) for each family member 18 or over shown to school staff

Referee forms supplied to referees (at least 1 for each homestay caregiver) – to be sent directly to the school

Please note: Once all paperwork has been received by the school, and all procedures have been satisfactory completed, we will contact you to arrange a home visit. We require both homestay carers to be present for the visit.



HOWICK COLLEGE HOMESTAY REFEREE CHECK

(Please supply this form to **at least 1 referee for each homestay carer** and ask them to return it directly to the school (See details at end of form))

CONFIDENTIAL

This form is to help us in the assessment of an applicant's suitability to provide homestay care for an international student attending Howick College.

Thank you for taking the time to complete the form. We appreciate your honest response to the questions below.

The information you provide is strictly confidential.

Name of Applicant _____

Name of Referee _____

Referee's email _____

Mobile phone _____

Relationship to Applicant (eg. friend, workmate, associate, employer)

How long have you known the Applicant?

Do you consider the Applicant to be a suitable person to care for an international student?

Please comment on the following:

- 1 The suitability of the applicant to care for international students.
Please consider attitudes to other cultures, motivation, knowledge, skills, emotional and psychological stability and strength, role modelling.

- 2 The suitability of the home. Please consider other family members and the appropriateness of the physical and emotional conditions in the home.

Thank you for completing this form. Please return to:

Tracey Mottershead
International Department
Howick College
25 Sandspit Road
Cockle Bay

E-mail: tracey.mottershead@howick.school.nz

Phone: 534 4492